

EARLY FESTIVAL SCHEDULE REQUEST FORM

As you all know the St. Leander Parish Festival is a MANDATORY parent activity as outlined in the school handbook and on your tuition contract. We do allow family members (18 years or older) to serve in the festival. Let us know if your family members are going to be serving in the festival.

Request for specific booth assignments will be filled on a first come first service basis. Due to high demands in certain booths, PLEASE BE FLEXIBLE! It is not guaranteed that you will be placed in the same booth as your relative or friend. This is a time for everyone to have FUN and meet other parents of our school community.

Family Name: _____ Family# _____

SHIFT REQUEST

**Please indicate 1st and 2nd choice **

9:30 am – 1:30 pm	1:00 pm – 5:00 pm	4:30 pm – 9:00 pm	CLEAN UP Sunday, 9/12 @ 9:00 AM

BOOTH REQUEST

--

Please return this form into the office by June 11th.

Thank you for your support!

St. Leander School

2010 - 2011

A back pack or book bag is requested for each student. The following supplies are requested by the end of the first week. No liquid white-out is allowed for students at school.

Prekindergarten Supplies

- Two pocket folders (with name on front)
- One lunch box
- One backpack (NO WHEELS)
- 3 boxes of Kleenex
- 3 packs of baby wipes
- Change of clothing in a zip lock bag marked with child's name (shirt, pants, underwear and socks)
- Snack for 30 children (crackers, cookies, fruit snacks, etc.)
- Blanket and a crib fitted sheet for nap time
- Label each item with child's name

Kindergarten Supplies

- Two pocket folders (label with child's name)
- One lunch box
- One backpack (NO WHEELS)
- (3) boxes of baby wipes
- (2) rolls of paper towels
- (3) boxes of Kleenex
- One plastic pencil box (no larger than 7 inches)

- (2) Change of cloths, underwear, shirt, pants, socks and jumper (label in a ziplock bag)

St. Leander School

2010-2011
(Grades 1-5)

A back pack or book bag is requested for each student. The following supplies are requested by the end of the first week. No liquid white-out is allowed for students at school.

Grade 1

- large, pink erasers (2)
- crayons (2 Boxes of 24 count)
- pocket folders (2)
- glue sticks (8)
- small art box
- fat pencils (10)
- 2 boxes of baby wipes
- 1 ruler (metric/standard measurement 12 in.)
- 1 box of small plastic freezer bags
- 1 box of large, resealable freezer bags
- Kleenex (2 boxes)
- NO BINDERS
- NO BACK PACKS WITH WHEELS

Grade 2

- #2 pencils (24)
- (2) large erasers
- (4) folders
- red pens (2)
- box of crayons or colored markers
- (2) glue sticks
- (2) boxes of Kleenex
- (2) spiral, one subject notebooks (70pg)
- fiskers Scissors (pointed) small
- 1 small pencil box
- ruler (metric/standard measurement)

Grade 3

- (2) packages of baby wipes
- (2) big erasers
- (2) spiral wide ruled notebooks
- crayons, markers or colored pencils(not all 3)
- (1)Elmers Glue bottle and (1) glue stick
- pocket type folders (3)
- small box or bag to hold items inside desk
- box of Kleenex (4)
- 12 inch ruler (metric and inches) *not folding

Grade 4

- #2 pencils
- erasers (2)
- blue or black ballpoint erasable pens
- 12" ruler with metric & inches markings
- glue stick (large)
- box of crayons / color pencils
- wide ruled binder paper
- pocket type folders (3)
- (2) spiral notebook for DOL
- small box or plastic bag for items
- (2)boxes of Kleenex
- markers
- red pen
- three ring binder (1)
- scissors

Grade 5

- #2 pencils
- erasers
- blue or black ball point erasable pens (2)
- red pen
- colored pencils
- wide ruled binder paper
- pocket type folders (5)
- scissors (school size)
- (small, spiral note book for homework
- small box or plastic bag for items
- 12" ruler with metric & inch markings
- (4) 3-hole spiral Notebooks -wide ruled
- box of Kleenex (2)
- colored markers
- one 1 subject notebook for math
- one bottle white glue
- one small set of water colors
- protractor (1)
- one 1'binder (only)
- 8 1/2 x 11 blank sketch book

- loose leaf wide ruled binder paper 100 pg at least
- #2 pencils (yellow only) 1 dozen sharpened
- NO BINDERS
- Fiskars scissors (pointed)

MIDDLE SCHOOL SUPPLIES ON BACK

Middle School 2010-2011 Supplies for all students

- #2 pencils with erasers (several)
- blue or black ball point pens (4)
- two red ball point pens
- glue stick
- 12" ruler with metric and inch markings
- binder paper college ruled
- colored markers, felt pens, and colored pencils (a set of each)
- small to medium size scissors (pointed) no large scissors
- bag to hold small items (1)
- book bag or backpack
- 3 boxes of Kleenex - large (for homeroom)
- Hi-liter - any color
- "white-out" tape, no bottles
- 8 1/2 x 11 blank sketch book

Additional for Religion and Social Studies

- 1 inch polybinder with three rings (1)
- 1 thin or ultra thin black Sharpie

Additional for Pre-Algebra and Science

- graph paper
- polybinder - 1 inch with 2 dividers
- compass
- protractor
- calculator (scientific / with square root fraction)
- composition notebook (labeled with child's name)

Additional for Language, Literature, and Spanish

- 1/2 inch polybinder for language and literature with 3 dividers
- pocket-type folders (2)
- 8 1/2 x 11 bound notebook (no wire spiral)
- no electronic/paperwork dictionaries
- 4 packs of 3x5 index cards for vocabulary

***NO BINDERS, NOTEBOOKS, OR FOLDERS are allowed except the ones listed above (not enough room in desk)**

If you are not sure of something above you may bring just pen, pencils, paper, and a folder (with pockets). Then ask your teacher exactly what

St. Leander School
Calendar Overview
2010-2011 School Year

[Please note: This is a **preliminary** calendar! The vacations, holidays, and minimum days are final, but **events may be shifted** as we work with our parish for facility availability, our PTG for events, and various committees who are coordinating activities. **You will receive a detailed monthly calendar in your family newsletter.** This calendar is to give you an overview of the whole year for your planning purposes.]

August

Thurs 8/19	6:30 PM	New Parent Orientation Auditorium
	7:00 PM	All PreK/K Parents Orientation--Required
Fri 8/20	10-12 PM	Welcome Back Open House! Come meet your new teacher and see your seat in the classroom. You may bring and unpack your supplies if you wish.
Mon 8/23	8:00 AM	School starts! Welcome Back Coffee in Auditorium for parents hosted by PTG.
	12:00 PM	Noon Dismissal
Tues 8/24	12:00 PM	Noon Dismissal
Thurs 8/26		Fall Fundraiser Kickoff
Sat 8/28	TBA	Family BBQ (tentative; planned by PTG)
Tues 8/31	6:30 PM	Back to School Night for Parents (Gr PK-5)

September

Thurs 9/2	6:30 PM	Back to School Night for Parents (Gr 6-8)
Fri 9/3	12 PM	Noon Dismissal
Mon 9/6		HOLIDAY—Labor Day
Sat 9/11		Parish Festival (mandatory participation)
Fri 9/17		STUDENT HOLIDAY—Diocesan Staff Development Day
Sun 9/18	11:00 AM	Commissioning of Teachers at 11:00 AM Mass
Mon 9/20-9/24		ITBS Testing (Grades 2-8)
Tues 9/28	TBA	Catholic High School Faire—Gym

October

Fri 10/1	6:00 PM	7/8 th Grade Dance—Gym
T-F 10/5-10/8	12:00 PM	Noon Dismissal for Parent/Teacher/Student Conferences
Mon 10/11		HOLIDAY—Columbus Day
Sat 10/23		Kids' Night Out (tentative; planned by PTG)
Fri 10/29	12 PM	Noon Dismissal--Halloween celebration

November

Fri 11/5	12:00 PM	Noon Dismissal
Thurs 11/11		HOLIDAY—Veterans Day
Fri 11/19		STUDENT HOLIDAY—Diocesan Staff Development Day
Tues 11/23	12:00 PM	Noon Dismissal
Thurs 11/24-11/26		THANKSGIVING HOLIDAYS

December

Fri 12/3	12:00 PM	Noon Dismissal
Sun 12/5		Breakfast with Santa (tentative; planned by PTG)
Fri 12/17	12:00 PM	Disaster Drill; Noon Dismissal; NO SLED IN PM
12/20-12/31		CHRISTMAS VACATION

January

Mon 1/3	8:00 AM	School Resumes—Applications available for 2011-2011 year
Sat 1/8	8:00 AM	High School Placement Tests for 8 th Graders
Mon 1/17		HOLIDAY-Dr. Martin Luther King, Jr. Day
Sun 1/30	11:00 AM	Catholic Schools Week Kickoff Mass 11:00 AM; Open House 12-2; Science Fair; Book Fair

February

2/7-2/8		PreK Interviews begin for 2011-2012 school year
Fri 2/18		STUDENT HOLIDAY—Diocesan Staff Development Day
Mon 2/21		HOLIDAY—Presidents' Day

March

Fri 3/4	12:00 PM	Noon Dismissal
Wed 3/9		Ash Wednesday (Beginning of Lent)
Fri 3/18	12:00 PM	Noon Dismissal

April

Fri 4/1		HOLIDAY—Observance of Cesar Chavez holiday (actual date is March 31 st)
---------	--	-------------------------------------------------------------------------------------

Wed 4/20	12:00 PM	Noon Dismissal--begin Easter Vacation
Fri 4/22-Fri 4/29		EASTER VACATION

May

Mon 5/2		Return to school
Fri 5/6	12:00 PM	Noon Dismissal
Fri 5/13	6:00 PM	Graduation Dinner Dance for 8 th Grade and Parents
Fri 5/27	12:00 PM	Noon Dismissal
Mon 5/30		HOLIDAY—Memorial Day

June

Fri 6/3	9:00 AM	Baccalaureate Mass—All school attends Mass.
	12:00 PM	Noon Dismissal
Thurs 6/9	TBA	PreK/K Graduations—Auditorium—Last day of school for PreK
	12:00PM	Noon Dismissal for all grades.
Fri 6/10	9:30 AM	Move-up ceremony/prayer service in Church
	10:30 AM	Dismissal—NO SLED.

Total Instructional Days: 180 per Diocesan requirement
Total Minimum Days: 20 per Diocesan requirement

created 6/1/10 Imullen

PLEASE RETURN THIS FORM BY JUNE 11, 2010

EMERGENCY HEALTH INFORMATION

Family# _____

Student's Name _____ Birth Date _____ Grade _____

Home Address _____ Home Phone# _____
(City) (Zip)

E-mail Address _____
(Dad's email) (Mom's email)

Father's Name _____ Day Phone# _____ Cell Phone/Pager# _____

Mother's Name _____ Day Phone# _____ Cell Phone/Pager# _____

Relative, friend or neighbor who has been authorized by parent to pick up child if parent cannot be reached:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

****IF ANY ADDITIONAL PEOPLE MAY PICK UP YOUR CHILD, PLEASE ADD THEM ON THE BACK****

Medical Insurance: Name _____ ID# _____

I understand that the school does not assume responsibility for payment of a physician in any case. However, in an emergency the school may choose a physician. Please state: Yes _____ No _____

Name of Doctor _____ Phone _____

Name of Dentist _____ Phone _____

Is your child allergic to any drugs? Yes ___ No ___ If yes, what? _____

Foods? Yes ___ No ___ If yes, what? _____

Other? (Bee stings, etc) Yes ___ No ___ If yes, what? _____

Does your child have any chronic illness (asthma, diabetes, heart disease, epilepsy)?

If yes, what? _____

Does your child take any medicines on a regular basis? Yes _____ No _____

If yes, what and what for? List: _____

CONSENT FOR EMERGENCY TREATMENT

(I)(We), the undersigned parent(s) or legal guardians of _____, a minor, do hereby authorize a representative of School as agent(s) for the undersigned consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care that is deemed advisable by, and is to be rendered under the general or special supervision of any physician and surgeon licensed under the provisions of the California Medicine Practice Act, on the medical staff of an accredited hospital, whether such diagnosis or treatment is rendered at the office of said physician or at said hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of the above-mentioned agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care that the above-mentioned physician in the exercise of his or her best judgement may deem advisable.

This authorization shall remain effective until June 30, 2010 unless sooner revoked in writing and delivered to the above-mentioned agent(s).

Mother's signature _____ **Date** _____

Father's signature _____ **Date** _____

Legal Guardian's signature _____ **Date** _____

****PREKINDERGARTEN PARENTS:**

Community Care Licensing has the authority to enter the premises at any time to conduct inspections and may interview children.

(Office Copy-White (MUST HAVE ORIGINAL SIGNATURES); Classroom Copy-Blue; Extended Care Copy-Yellow

Important Dates!

- Thurs. 8/19 6:30 PM New Parent Orientation Meeting –All New Parents
School Auditorium (Main School)
- 7:00 PM Prekindergarten Parent Meeting (All PreK parents)
Third Grade Classroom
- 7:00 PM Kindergarten Parent Meeting (All K parents)
Fourth Grade Classroom
- Fri. 8/20 Welcome Back Open House 10:00 AM-Noon
- Mon Aug 23 8:00 AM First Day of School!! Dismissal 12:00 Noon
- Tues 8/24 12:00 PM Noon Dismissal
- Wed 8/25 First Full Day of classes; Resource classes start.
- Tues 8/31 6:30 PM Back to School Night—Grades PK-5 Parents only
(mandatory) No childcare available.
- Thurs 9/2 6:30 PM Back to School Night—Gr 6-8 Parents only
(mandatory) No childcare available.

Name: _____ Family Number: _____

Parent Service Hours Program

Requirement: 40 hours for two-parent families; 20 hours for single parent families.
Minimum 4 hours per family participation in festival (Sept) is mandatory.
Participation in both fundraisers is mandatory.

PTG (Parent-Teacher Group)

Officers: Responsible for conducting meetings, planning activities

Time Commitment: Monthly meetings; time for events/activities as needed

Committees:

Book Fair

Duties: set up, staffing, and break down of our Book Fair in January.

_____ Chair

_____ Committee Member

Room Parent

Duties: liaison for teachers and parents regarding parties, classroom needs, etc.

We need one or two head room parents and volunteers. Time commitment: **Head Room parents must attend monthly PTG meetings and organize other activities as needed.**

_____ Head Room Parent for Grade _____

_____ Room Parent Volunteer for Grade _____

*Teachers will handle their own classroom volunteers at Back to School Night.

Hospitality Committee

Duties: plans, purchases, sets up and cleans up hospitality for school events such as Back to School Night, Open House, or events as needed.

_____ Chair (must be able to attend monthly PTG Meetings)

_____ Committee Member

Uniform Committee

Duties: Organizes and sorts used uniforms and puts them out at parent functions

_____ Chair (must be able to attend monthly PTG Meetings)

_____ Committee Member

Events Committee

Duties: Plan special events for school community

Fall Family BBQ (August)

_____ Chair

_____ Committee Member

Fall Kids Night Out

_____ Co-Chair

_____ Committee Member

Breakfast with Santa (December)

_____ Chair

_____ Committee Member

Spring Kids Night Out

_____ Co-Chair

_____ Committee Member

Grandparents' Day (May)

_____ Chair

_____ Committee Member

Fundraising

Fall Giftwrap Fundraiser

Duties: organize fall fundraiser, contact person with company and parents, customer service with orders

_____ Chair (Giftwrap) Must be able to attend monthly PTG Meetings

_____ Committee Member (Giftwrap)

Spring Chocolate Fundraiser

Duties: Organize spring fundraiser, contact person with company and parents, customer service with orders

_____ Chair (Chocolate) Must be able to attend monthly PTG Meetings

_____ Committee Member (Chocolate)

School Board

Work with Chairperson on a specialized committee

Time commitment: Committee planning meetings as needed. Committee chairs must be available to attend monthly School Board meetings. Committee volunteers work with the chair but do not need to attend Board meetings. We currently have chairs for the following committees:

_____ Facilities—plan cleanup days/ campus maintenance projects

_____ Public Relations—help get our name out in the community!

_____ Finance Committee—help monitor our school budget; knowledge in financial planning a requirement.

_____ Alumni Committee—help us get in touch with alumni